



COPIAGUE MEMORIAL PUBLIC LIBRARY

50 Deauville Boulevard, Copiague, New York 11726-4100 Tel 631-691-1111 Fax 631-691-5098

APPLICATION FOR EMPLOYMENT

Name [Last] [First] [Middle]

Address City State Zip Code Telephone No.

Position desired: **please circle one**

Librarian Library Clerk Maintenance

_____ Full Time _____ Part time

Are you bi-lingual? _____ Yes _____ No

If yes, what languages do you speak/read/write fluently: _____

Are you legally eligible to work in the United States? [Proof of citizenship or immigration status will be required upon employment.] _____ Yes _____ No

Have you even been convicted of a crime? _____ Yes _____ No If yes, state nature of offense, when, where and disposition: _____

Have you ever served in the U.S. Armed forces? _____ Yes _____ No

List duties in the service, including special training that is relevant to the position for which you have applied:

SKILLS:

Computer Skills-Please list computer software programs that you are proficient in:

The information that I have provided on this application is true and complete. Any misrepresentation or omission of any information requested in my application, resume, or any other material submitted or any disclosures made during my interview, can be justification for refusal of employment, or, if employed, termination from the Library's employ.

Date

Signature

This application will remain active for 6 months. If you have not been contacted by the Library following the six month period and you remain interested in being considered for employment, it will be necessary for you to submit a new Application for Employment. The Copiague Memorial Public Library does not discriminate the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

DO NOT WRITE BELOW THIS LINE

Interviewed by _____

Date _____

Comments _____

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