

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
COPIAGUE MEMORIAL PUBLIC LIBRARY
held July 23, 2025
Copiague Memorial Public Library, 50 Deauville Boulevard, Copiague, New York

Present:

Joanne C. Kirshner, President
Edward I Mutchnick, Vice President
Artie Martin, Secretary/Treasurer
Christopher R. O'Connell, Trustee
Kenneth S. Miller, Director
Mary Ann Friend, Business Manager
B' Ann P. Roth, Secretary
Diana Stein, Treasurer

I. CALL TO ORDER

The meeting was called to order by Joanne C. Kirshner at 3:00 p.m.

II. PLEDGE OF ALLEGIENCE

III. APPROVAL OF MINUTES

On a motion by Artie Martin, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board approved the minutes of the regular meeting and the reorganization meeting held June 25, 2025.

IV. APPROVAL OF BILLS

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board approved Warrant No. 444 for payment.

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board approved Warrant No. C-150 for payment.

V. FINANCIAL REPORT

On a motion by Artie Martin, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board approved the June Financial Report.

On a motion by Artie Martin, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board authorized the following transfers:

- \$120,000.00 from the ConnectOne Bank Money Market Account to the ConnectOne Bank Operating Account to cover the cost of Warrant No. 444.
- \$180,000.00 from the ConnectOne Bank Money Market Account to the ConnectOne Bank Payroll Account to cover the payroll for the periods ending August 2, 2025 and August 16, 2025.
- \$10,000 from the ConnectOne Bank Credit Card Account to the ConnectOne Bank Operating Account to effect balance transfer.

VI. CORRESPONDENCE

A. BOARD

A letter was received from Senator Monica Martinez thanking the Library for our participation with the Senior Fun Day.

A letter was received from Senator Alexi Weik thanking the Library for our participation in the Free Diabetic Screening program.

B. DIRECTOR

None.

VII. OLD BUSINESS

The replacement of the gazebo roof was completed on July 2, 2025.
The staff entrance flooring was completed on July 21, 2025.

VIII. NEW BUSINESS

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board authorization was given for two staff members to attend the 2025 NYLA conference in Saratoga Springs, N.Y. from November 5-8, 2025 at a cost not to exceed \$3,300.00.

IX. COMMENTS FROM VISITORS

None.

On a motion by Christopher R. O'Connell, seconded by Artie Martin, voted on and carried unanimously, the Board

- Approved the allocation of the General and Capital fund balances as of June 30, 2025, as detailed on the attached schedule, subject to change pending completion of the audit for the year ended June 30, 2025.
- Approved a capital transfer in the amount of \$150,000 from the General Fund to the Capital Fund as of June 30, 2025 (copy attached).

On a motion by Edward I. Mutchnick, seconded by Christopher R. O'Connell, voted on and carried unanimously, the Board approved the 2025-2026 salaries for non-union employees (copy attached).

X. EXECUTIVE SESSION

The Board entered into Executive Session at 3:25 p.m. and resumed the regular meeting at 3:40 p.m.

XI. ADJOURNMENT

On a motion by Christopher R. O'Connell, seconded by Edward I. Mutchnick, voted on and carried unanimously, the meeting was adjourned.

MEETING ADJOURNED: 3:45 p.m.

Respectfully submitted,

B'Ann P. Roth, Secretary

Next regular meeting of the Board of Trustees: Wednesday, August 27, 2025 at 3:00 p.m.