

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
COPIAGUE MEMORIAL PUBLIC LIBRARY
held May 28, 2025**

Copiague Memorial Public Library, 50 Deauville Boulevard, Copiague, New York

Present:

Joanne C. Kirshner, Vice President
Edward I. Mutchnick, Secretary/Treasurer
Heather A. Sattler, Trustee
Artie Martin, Trustee
Kenneth S. Miller, Director
Mary Ann Friend, Business Manager
B'Ann P. Roth, Secretary
Diana Stein, Treasurer

I. CALL TO ORDER

The meeting was called to order by Joanne C. Kirshner at 3:10 p.m.

II. PLEDGE OF ALLEGIENCE

III. APPROVAL OF MINUTES

On a motion by Edward I. Mutchnick, seconded by Heather A. Sattler, voted on and carried unanimously, the Board approved the minutes of the regular meeting held April 23, 2025.

IV. APPROVAL OF BILLS

On a motion by Edward I. Mutchnick, seconded by Heather A. Sattler, voted on and carried unanimously, the Board approved Warrant No. 442 for payment.

On a motion by Edward I. Mutchnick, seconded by Heather A. Sattler, voted on and carried unanimously, the Board approved Warrant No. C-148 for payment.

V. FINANCIAL REPORT

On a motion by Artie Martin, seconded by Heather A. Sattler, voted on and carried unanimously, the Board approved the April Financial Report.

On a motion by Heather A. Sattler, seconded by Artie Martin, voted on and carried unanimously, the Board authorized the following transfers:

- \$140,000.00 from the First National Bank of Long Island (FNBLI) Money Market Account to the FNBLI Operating Account to cover the cost of Warrant No. 442.
- \$140,000.00 from the FNBLI Money Market Account to the FNBLI Payroll Account to cover the payroll for the periods ending June 7, 2025 and June 21, 2025.

VI. CORRESPONDENCE

A. BOARD

None.

B. DIRECTOR

None.

VII. OLD BUSINESS

The Library received a rebate of \$16,000.00 from the NYS Energy Research and Development Authority under the Charge Ready NY 2.0 program.

The flooring in the staff hallway was replaced during the week of May 12, 2025.

The new security camera was installed, and existing cameras moved, on May 8, 2025.

VIII. NEW BUSINESS

On a motion by Heather A. Sattler, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board approved the engagement of Appraisal Affiliates, Inc., 249-02 Jericho Turnpike, Suite 203, Floral Park, NY, to furnish a Capital Asset Depreciation Report and Replacement Cost Report as of June 30, 2025 at a cost of \$1,100.00.

On a motion by Artie Martin, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board approved budget transfers for fiscal 2025 (copy attached).

On a motion by Edward I. Mutchnick, seconded by Heather A. Sattler, voted on and carried unanimously, the Board approved the promotion of Librarian I Christine Giannico to the position of Librarian II, Step 1, at an annual salary of \$84,793, effective June 9, 2025.

IX. COMMENTS FROM VISITORS

None.

X. EXECUTIVE SESSION

The Board entered into Executive Session at 3:35 p.m. and resumed the regular meeting at 3:40 p.m.

XI. ADJOURNMENT

On a motion by Heather A. Sattler, seconded by Edward I. Mutchnick, voted on and carried unanimously, the meeting was adjourned.

MEETING ADJOURNED: 3:45 p.m.

Respectfully submitted,

B'Ann P. Roth, Secretary

Next regular meeting of the Board of Trustees: Wednesday, June 25, 2025 at 3:00 p.m.