

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
COPIAGUE MEMORIAL PUBLIC LIBRARY
held April 23, 2025**

Copiague Memorial Public Library, 50 Deauville Boulevard, Copiague, New York

Present:

Christopher R. O’Connell, President
Joanne C. Kirshner, Vice President
Edward I. Mutchnick, Secretary/Treasurer
Heather A. Sattler, Trustee
Artie Martin, Trustee
Kenneth S. Miller, Director
Mary Ann Friend, Business Manager
B’Ann P. Roth, Secretary
Diana Stein, Treasurer

I. CALL TO ORDER

The meeting was called to order by Christopher R. O’Connell at 3:05 p.m.

II. PLEDGE OF ALLEGIENCE

III. APPROVAL OF MINUTES

On a motion by Joanne C. Kirshner, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board approved the minutes of the regular meeting held March 26, 2025.

IV. APPROVAL OF BILLS

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board approved Warrant No. 441 for payment.

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board approved Warrant No. C-147 for payment.

V. FINANCIAL REPORT

On a motion by Joanne C. Kirshner, seconded by Heather A. Sattler, voted on and carried unanimously, the Board approved the March Financial Report.

On a motion by Joanne C. Kirshner, seconded by Heather A. Sattler, voted on and carried unanimously, the Board authorized the following transfers:

- \$190,000.00 from the First National Bank of Long Island (FNBLI) Money Market Account to the FNBLI Operating Account to cover the cost of Warrant No. 441 and transfer of \$100,000.00 to the Capital Fund.
- \$210,000.00 from the FNBLI Money Market Account to the FNBLI Payroll Account to cover the payroll for the periods ending April 26, 2025, May 10, 2025 and May 24, 2025.
- \$5,000.00 from the FNBLI Credit Card Account to the FNBLI Operating Account to transfer balance.

VI. CORRESPONDENCE

A. BOARD

None.

B. DIRECTOR

None.

VII. OLD BUSINESS

Landscaping work along the front walkway, driveway, north fence and north side of the building was completed on April 15, 2025.

Library Maintenance staff assembled and installed the benches on the front walkway on April 17, 2025.

The speed bump installation and painting was completed as of April 21, 2025.

VIII. NEW BUSINESS

The Library Budget Vote and Trustee Election results were:

146 votes – 96 in person and 50 absentee/mail ballots.

The Budget for fiscal 2025-2026 passed 133 yes to 13 no.

Heather A. Sattler was elected as Library Trustee with 139 votes.

On a motion by Heather A. Sattler, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board accepted a donation of \$100.00 from Ronald and Rosemary Natoli in Memory of Francine Daubel.

On a motion by Heather A. Sattler, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board accepted a donation of \$50.00 from Anthony and Ann Mirro, and Allison and Corey Kline in Memory of Francine Daubel.

On a motion by Heather A. Sattler, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board accepted a donation of \$50.00 from Susan Kanuika in Memory of Francine Daubel.

On a motion by Heather A. Sattler, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board accepted a donation of \$50.00 made anonymously in Memory of Francine Daubel.

On a motion by Heather A. Sattler, seconded by Artie Martin, voted on and carried unanimously, the Board approved the updated Online Banking Policy (copy attached).

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board authorized the engagement of Johnson Controls Security Solutions, 6 Aerial Way, Syosset, NY to furnish and install one AXIS P38-18-PVE panoramic camera on the southern side of the Library at a cost of \$5,674.47, with a corresponding initial increase in annual maintenance of \$445.75. Installation to include running of CAT6 to switch located on mezzanine and relocation of existing multi-senor camera.

The fund balance projection for fiscal 2026 was reviewed with the Board (copy attached).

IX. COMMENTS FROM VISITORS

None.

X. EXECUTIVE SESSION

The Board entered into Executive Session at 3:50 p.m. and resumed the regular meeting at 3:55 p.m.

XI. ADJOURNMENT

On a motion by Joanne C. Kirshner, seconded by Heather A. Sattler, voted on and carried unanimously, the meeting was adjourned.

MEETING ADJOURNED: 4:00 p.m.

Respectfully submitted,

B'Ann P. Roth, Secretary

Next regular meeting of the Board of Trustees: Wednesday, May 28, 2025 at 3:00 p.m.