

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**  
**of the**  
**COPIAGUE MEMORIAL PUBLIC LIBRARY**  
**held January 22, 2025**  
**Copiate Memorial Public Library, 50 Deauville Boulevard, Copiate, New York**

**Present:**

Christopher R. O'Connell, President  
Joanne C. Kirshner, Vice President  
Edward I. Mutchnick, Secretary/Treasurer  
Artie Martin, Trustee  
Kenneth S. Miller, Director  
Mary Ann Friend, Business Manager  
B'Ann P. Roth, Secretary  
Diana Stein, Treasurer

**I. CALL TO ORDER**

The meeting was called to order by Christopher R. O'Connell at 3:00 p.m.

**II. PLEDGE OF ALLEGIENCE**

**III. APPROVAL OF MINUTES**

On a motion by Joanne C. Kirshner, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board approved the minutes of the regular meeting held December 18, 2024.

**IV. APPROVAL OF BILLS**

On a motion by Edward I. Mutchnick, seconded by Joanne C. Kirshner, voted on and carried unanimously, the Board approved Warrant No. 438 for payment.

On a motion by Edward I. Mutchnick, seconded by Joanne C. Kirshner, voted on and carried unanimously, the Board approved Warrant No. C-144 for payment.

**V. FINANCIAL REPORT**

On a motion by Edward I. Mutchnick, seconded Joanne C. Kirshner, voted on and carried unanimously, the Board approved the December Financial Report.

On a motion by Edward I. Mutchnick, seconded by Joanne C. Kirshner, voted on and carried unanimously, the Board authorized the following transfers:

- \$125,000.00 from the First National Bank of Long Island (FNBLI) Money Market Account to the FNBLI Operating Account to cover the cost of Warrant No. 438.
- \$180,000.00 from the FNBLI Money Market Account to the FNBLI Payroll Account to cover the payroll for the periods ending February 1, 2025 and February 15, 2025.

**VI. CORRESPONDENCE**

**A. BOARD**

None.

**B. DIRECTOR**

None.

**VII. OLD BUSINESS**

None.

**VIII. NEW BUSINESS**

On a motion by Joanne C. Kirshner, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board approved the purchase of 50 wi-fi hotspots and 50 associated unlimited mobile plans from Optimum Business, 1111 Stewart Ave., Bethpage, NY, at an equipment cost of \$3,805.00 and an annual mobile plan service cost of \$8,394.00.

On a motion by Edward I. Mutchnick, seconded by Joanne C. Kirshner, voted on and carried unanimously, the Board accepted the donation of \$3,025.00 from the Friends of the Copiague Public Library to sponsor the following museum passes for the 2025 season:

Cold Spring Harbor Whaling Museum - \$300.00  
Vanderbilt Museum and Planetarium - \$600.00  
Brooklyn Botanical Gardens - \$150.00  
Sands Point Preserve - \$75.00  
LI Children's Museum - \$1,300.00  
Old Westbury Garden's - \$350.00  
9/11 Museum - \$250.00

On a motion by Edward I. Mutchnick, seconded by Joanne C. Kirshner, voted on and carried unanimously, Board authorization was given for Director Kenneth S. Miller to attend the 2025 Library Advocacy Event in Albany, N.Y. from February 4-5, 2025 at a cost not to exceed \$250.00.

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board approved the 2025-2026 Library Budget Vote and Trustee Election Calendar (copy attached).

A draft of the 2025/2026 Library Budget was distributed for review (copy attached).

On a motion by Artie Martin, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board appointed Lidilia Rios to the position of Senior Library Clerk, Step 20, at an annual salary of \$53,935.00, effective date to be determined.

On a motion by Artie Martin, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board appointed Maria Marizotto to the position of Senior Library Clerk, Step 20, at an annual salary of \$53,935.00, effective date to be determined.

On a motion by Artie Martin, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board approved the Settlement Agreement and General Release between the Board and an employee (copy attached).

**IX. COMMENTS FROM VISITORS**

None.

**X. EXECUTIVE SESSION**

The Board entered into Executive Session at 4:00 p.m. and resumed the regular meeting at 4:10 p.m.

**XI. ADJOURNMENT**

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the meeting was adjourned.

**MEETING ADJOURNED: 4:15 p.m.**

*Respectfully submitted,*

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B'Ann P. Roth, Secretary

Next regular meeting of the Board of Trustees: Wednesday, February 26, 2025 at 6:00 p.m.