

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
of the  
COPIAGUE MEMORIAL PUBLIC LIBRARY  
held December 18, 2024  
Copiague Memorial Public Library, 50 Deauville Boulevard, Copiague, New York**

**Present:**

Christopher R. O'Connell, President  
Joanne C. Kirshner, Vice President  
Edward I. Mutchnick, Secretary/Treasurer  
Heather A. Sattler, Trustee  
Artie Martin, Trustee  
Kenneth Miller, Director  
B'Ann P. Roth, Secretary  
Diana Stein, Treasurer

**I. CALL TO ORDER**

The meeting was called to order by Christopher R. O'Connell at 6:00 p.m.

**II. PLEDGE OF ALLEGIENCE**

**III. APPROVAL OF MINUTES**

On a motion by Edward I. Mutchnick, seconded by Joanne C. Kirshner, voted on and carried unanimously, the Board approved the minutes of the regular meeting held November 20, 2024.

**IV. APPROVAL OF BILLS**

On a motion by Joanne C. Kirshner, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board approved Warrant No. 437 for payment.

On a motion by Joanne C. Kirshner, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board approved Warrant No. C-143 for payment.

**V. FINANCIAL REPORT**

On a motion by Artie Martin, seconded by Joanne C. Kirshner, voted on and carried unanimously, the Board approved the November Financial Report.

On a motion by Artie Martin, seconded by Joanne C. Kirshner, voted on and carried unanimously, the Board authorized the following transfers:

- \$100,000.00 from the First National Bank of Long Island (FNBLI) Money Market Account to the FNBLI Operating Account to cover the cost of Warrant No. 437.
- \$270,000.00 from the FNBLI Money Market Account to the FNBLI Payroll Account to cover the payroll for the periods ending December 21, 2024 and January 18, 2025.

**VI. CORRESPONDENCE**

**A. BOARD**

None.

**B. DIRECTOR**

None.

**VII. OLD BUSINESS**

Director Kenneth Miller updated the board on the Exterior Renovation Project and the Lighting Replacement Project.

**VIII. NEW BUSINESS**

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board of Trustees approved payments totaling \$11,048.00 to Professional Irrigation, 45A Elm Place, Amityville, NY for irrigation services related to the exterior renovation project.

On a motion by Edward I. Mutchnick, seconded by Heather A. Sattler, voted on and carried unanimously, the Board approved the raise of Librarian III Jessica Oelcher to Step 9, with an annual salary of \$98,390, effective January 6, 2025.

On a motion by Artie Martin, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board awarded the following Library Passport Agents the Exceptional Employee Award in the amount of \$250.00 each:

Librarian I Christine Giannico

Librarian I Patricia Sepulveda-Giebfried

Librarian Trainee Melinda Gordon-Lichioveri

Library Assistant Nadia Pepe

Library Clerk Maria Marziotto

**IX. COMMENTS FROM VISITORS**

None.

**X. EXECUTIVE SESSION**

The Board entered into Executive Session at 6:15 p.m. and resumed the regular meeting at 6:25 p.m.

**XI. ADJOURNMENT**

On a motion by Edward I. Mutchnick, seconded by Heather A. Sattler, voted on and carried unanimously, the meeting was adjourned.

**MEETING ADJOURNED: 6:30 p.m.**

*Respectfully submitted,*

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B'Ann P. Roth, Secretary

Next regular meeting of the Board of Trustees: Wednesday, January 22, 2025 at 6:00 p.m.