

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
of the  
COPIAGUE MEMORIAL PUBLIC LIBRARY  
held August 28, 2024  
Copiague Memorial Public Library, 50 Deauville Boulevard, Copiague, New York**

**Present:**

Christopher R. O'Connell, President  
Joanne C. Kirshner, Vice President  
Edward I. Mutchnick, Secretary/Treasurer  
Artie Martin, Trustee  
Kenneth Miller, Director  
Mary Ann Friend, Business Manager  
B'Ann P. Roth, Secretary  
Diana Stein, Treasurer

**I. CALL TO ORDER**

The meeting was called to order by Christopher R. O'Connell at 6:10 p.m.

**II. PLEDGE OF ALLEGIENCE**

**III. APPROVAL OF MINUTES**

On a motion by Edward I. Mutchnick, seconded by Joanne C. Kirshner, voted on and carried unanimously, the Board approved the minutes of the regular meeting held July 24, 2024.

**IV. APPROVAL OF BILLS**

On a motion by Joanne C. Kirshner, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board approved Warrant No. 433 for payment.

On a motion by Joanne C. Kirshner, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board approved Warrant No. C-139 for payment.

**V. FINANCIAL REPORT**

On a motion by Artie Martin, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board approved the July Financial Report.

On a motion by Artie Martin, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board authorized the following transfers:

- \$340,000.00 from the First National Bank of Long Island (FNBLI) Money Market Account to the FNBLI Operating Account to cover the cost of Warrant No. 433 and transfer to the Capital Fund.
- \$200,000.00 from the FNBLI Money Market Account to the FNBLI Payroll Account to cover the payroll for the periods ending August 31, 2024 and September 14, 2024.
- \$6,000.00 from the FNBLI Credit Card Account to the FNBLI Operating Account to transfer balance.
- \$200,000.00 from the FNBLI Operating Account to the TD Bank Capital Account in anticipation of expenses for the exterior renovation.

## **VI. CORRESPONDENCE**

### **A. BOARD**

None.

### **B. DIRECTOR**

None.

## **VII. OLD BUSINESS**

Exterior Renovation Project Update

## **VIII. NEW BUSINESS**

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board approved Engaging City Electric Supply, 1229 Perry Rd., Apex, N.C., to furnish two ChargePoint 6000 80amp, dual port, pedestal mount, AC Commercial Stations, including software and 5 year warranty, at a cost not to exceed \$35,000.00.

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, Board approved the Library's application for funds for the Exterior Renovation Project under the 2024-2025 Public Library Construction Aid program. A copy of the Project Narratives for the application is attached.

On a motion by Edward I. Mutchnick, seconded by Joanne C. Kirshner, voted on and carried unanimously, Board approved the proposal from the Regan Agency for the Library's property, liability, umbrella and auto insurance for the period September 1, 2024 through August 31, 2025, at a total cost of \$21,212.55.

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board approved budget transfers for fiscal 2024 (copy attached).

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board accepted a donation of \$250.00 from Copiague Community Cares to purchase school supplies.

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board accepted a donation of \$100.00 from Aleta and Anthony Labiento for teen programs.

### **RESOLUTION**

The following resolution was offered by Edward I. Mutchnick and seconded by Artie Martin.

**WHEREAS**, Director Kenneth Miller has presented to the board certain Charges against a Librarian III and

**WHEREAS**, the Library desires to provide the employee with the due process protections provided for under section 75 of the Civil Service Law to consider all matters pertaining to the preferred Charges and any stigmatizing effects such as Charges may incur,

**NOW, THEREFORE, IT IS HERBY RESOLVED:**

that the preferred Charges attached hereto are to be served upon the respondent employee; that she is to be suspended without pay for a period of 30 days during the hearing procedures; and that the Honorable Elena Cacavas, is appointed as Hearing Officer to consider and make “Findings and Recommendations” to the Board subsequent to completion of the hearing.

**BOARD TRUSTEES PRESENT:**

Christopher R. O’Connell  
Joanne C. Kirschner  
Edward I. Mutchnick  
Artie Martin

**BOARD TRUSTEES VOTING IN FAVOR OF RESOLUTION:**

4 – YES

**BOARD TRUSTEES VOTING AGAINST THE RESOLUTION:**

0 – NO

**IX. COMMENTS FROM VISITORS**

None.

**X. EXECUTIVE SESSION**

The Board entered into Executive Session at 6:45 p.m. and resumed the regular meeting at 7:05 p.m.

**XI. ADJOURNMENT**

On a motion by Edward I Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the meeting was adjourned.

**MEETING ADJOURNED: 7:10 p.m.**

*Respectfully submitted,*

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B'Ann P. Roth, Secretary

Next regular meeting of the Board of Trustees: Wednesday, September 25, 2024 at 6:00 p.m.