

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
of the  
COPIAGUE MEMORIAL PUBLIC LIBRARY  
held February 28, 2024  
Copiague Memorial Public Library, 50 Deauville Boulevard, Copiague, New York**

**Present:**

Joanne C. Kirshner, Vice President  
Edward I. Mutchnick, Secretary/Treasurer  
Artie Martin, Trustee  
Kenneth S. Miller, Director  
Mary Ann Friend, Business Manager  
B'Ann P. Roth, Secretary  
Diana Stein, Treasurer

**I. CALL TO ORDER**

The meeting was called to order by Joanne C. Kirshner at 6:00 p.m.

**II. PLEDGE OF ALLEGIENCE**

**III. APPROVAL OF MINUTES**

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board approved the minutes of the regular meeting held January 24, 2024.

**IV. APPROVAL OF BILLS**

On a motion by Artie Martin, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board approved Warrant No. 427 for payment.

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board approved Warrant No. C-134 for payment.

**V. FINANCIAL REPORT**

On a motion by Artie Martin, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board approved the January Financial Report.

On a motion by Artie Martin, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board authorized the following transfers:

- \$140,000.00 from the First National Bank of Long Island (FNBLI) Money Market Account to the FNBLI Operating Account to cover the cost of Warrant No. 427.
- \$180,000.00 from the FNBLI Money Market Account to the FNBLI Payroll Account to cover the payroll for the periods ending March 2, 2024 and March 16, 2024.

**VI. CORRESPONDENCE**

**A. BOARD**

None.

**B. DIRECTOR**

None.

**VII. OLD BUSINESS**

None.

**VIII. NEW BUSINESS**

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board approved the proposed Library Budget for fiscal 2024-2025 (copy attached).

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board approved the hiring of the following election workers: Lidilia Trujillo and Athena Datres, at an hourly rate of \$18.00, effective April 9, 2024.

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board authorized payment for additional work performed by R&D Carpet & Tile Corp., 72 Rome St., Farmingdale, NY, during the installation of the tile floor in the Staff lounge, including application of waterproofing and primer, at a cost of \$985.00.

On a motion by Artie Martin, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board authorized payment for additional work performed by MCL Electric, 231 South Bayview Ave., Amityville, NY, during the renovation of the staff lounge, including disconnection of electrical box and electrical lines under the sink and deenergizing of all lines in panel, movement of wiring for relocation of television, relocation of motion sensor, relocation of two additional outlets, and upgrade of wiring for lighting fixtures to allow for dimming, at a cost of \$2,050.00.

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board authorized the purchase of six (6) Sonicwave 681 wireless access points with secure wireless network management and three-year support from ACS International Resources Inc., 1330 Baltimore Pike, Chadds Ford, PA, for \$6,648.00.

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board approved the 2023 New York State Report for Public and Association Libraries (copy attached).

On a motion by Artie Martin, seconded by Edward I. Mutchnick, voted on and carried unanimously, Board authorization was given for Librarian III Stefanie Gangone to attend the 2024 American Library Association Conference in San Diego, CA, from, June 27, 2024 to July 2, 2024 at a cost not to exceed \$3,000.00. Cost includes conference registration, hotel accommodations, air fare and meals per diem.

**IX. COMMENTS FROM VISITORS**

None.

**X. EXECUTIVE SESSION**

The Board entered into Executive Session at 6:20 p.m. and resumed the regular meeting at 6:25 p.m.

**XI. ADJOURNMENT**

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the meeting was adjourned.

**MEETING ADJOURNED: 6:30 p.m.**

*Respectfully submitted,*

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B'Ann P. Roth, Secretary

Next regular meeting of the Board of Trustees: Wednesday, March 27, 2024 at 6:00 p.m.