

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
COPIAGUE MEMORIAL PUBLIC LIBRARY
held November 15, 2023
Copiague Memorial Public Library, 50 Deauville Boulevard, Copiague, New York**

Present:

Christopher R. O’Connell, President
Joanne C. Kirshner, Vice President
Edward I. Mutchnick, Secretary/Treasurer
Heather A. Sattler, Trustee
Mary Ann Friend, Business Manager
B’Ann P. Roth, Secretary
Diana Stein, Treasurer

I. CALL TO ORDER

The meeting was called to order by Christopher R. O’Connell at 6:00 p.m.

II. PLEDGE OF ALLEGIENCE

III. APPROVAL OF MINUTES

On a motion by Joanne C. Kirshner, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board approved the minutes of the regular meeting held October 25, 2023.

IV. APPROVAL OF BILLS

On a motion by Edward I. Mutchnick, seconded by Heather A. Sattler, voted on and carried unanimously, the Board approved Warrant No. 424 for payment.

V. FINANCIAL REPORT

On a motion by Heather A. Sattler, seconded by Joanne C. Kirshner, voted on and carried unanimously, the Board approved the October Financial Report.

On a motion by Heather A. Sattler, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board authorized the following transfers:

- \$310,000.00 from the First National Bank of Long Island (FNBLI) Money Market Account to the FNBLI Operating Account to cover the cost of Warrant No.424.
- \$200,000.00 from the FNBLI Money Market Account to the FNBLI Payroll Account to cover the payroll for the periods ending November 25, 2023 and December 9, 2023.

VI. CORRESPONDENCE

A. BOARD

B. DIRECTOR

VII. OLD BUSINESS

The annual Fire Inspection was conducted on November 3, 2023. No nonconformances were noted.

VIII. NEW BUSINESS

On a motion by Edward I. Mutchnick, seconded by Joanne C. Kirshner, voted on and carried unanimously, the Board approved the 2024 Suffolk Cooperative Library System budget (copy attached).

The Tutoring Policy was distributed for promulgation (copy attached).

IX. COMMENTS FROM VISITORS

None

X. EXECUTIVE SESSION

The Board entered into Executive Session at 6:20 p.m. and resumed the regular meeting at 6:30 p.m.

XI. ADJOURNMENT

On a motion by Joanne C. Kirshner, seconded by Heather A. Sattler, voted on and carried unanimously, the meeting was adjourned.

MEETING ADJOURNED: 6:35 p.m.

Respectfully submitted,

B'Ann P. Roth, Secretary

Next regular meeting of the Board of Trustees: Wednesday, December 13, 2023 at 6:00 p.m.