

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
COPIAGUE MEMORIAL PUBLIC LIBRARY
held August 23, 2023
Copiague Memorial Public Library, 50 Deauville Boulevard, Copiague, New York**

Present:

Christopher R. O'Connell, President
Joanne C. Kirshner, Vice President
Edward I. Mutchnick, Secretary/Treasurer
Artie Martin, Trustee
Kenneth S. Miller, Director
Mary Ann Friend, Business Manager
B'Ann P. Roth, Secretary
Diana Stein, Treasurer

I. CALL TO ORDER

The meeting was called to order by Joanne C. Kirshner at 6:05 p.m.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board approved the minutes of the regular meeting held July 26, 2023.

IV. APPROVAL OF BILLS

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board approved Warrant No. 421 for payment.

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board approved Warrant No. C-130 for payment.

V. FINANCIAL REPORT

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board approved the July Financial Report.

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board authorized the following transfers:

- \$400,000.00 from the FNBLI Money Market Account to the FNBLI Operating Account to cover the cost of Warrant No. 421 and T-bills investments.
- \$180,000.00 from the FNBLI Money Market Account to the FNBLI Payroll Account to cover the payroll for the periods ending September 2, 2023 and September 16, 2023.
- \$6,000.00 from the FNBLI Credit Card Account to the FNBLI Operating Account to transfer balance.

VI. CORRESPONDENCE

A. BOARD

B. DIRECTOR

VII. OLD BUSINESS

The Board was updated on the parking lot and the Circulation and Information Desk projects.

VIII. NEW BUSINESS

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board approved the 2024 Holiday Schedule (copy attached).

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, Board approval was given for Kenneth S. Miller, and Jaimie Shapiro to attend the 2023 NYLA Conference in Saratoga Springs, NY on October 31, 2023 – November 4, 2023 at a cost not to exceed \$3,300.00.

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board approved engaging MCL Electric Corp., 231 South Bayview Ave., Amityville NY to furnish and install ninety architectural surface mount LED lighting fixtures in the Adult Room stacks at a cost of \$45,000.00.

On a motion by Edward I. Mutchnick, seconded by Joanne C. Kirshner, voted on and carried unanimously, the Board approved investing a sum up to \$1,000,000.00 in U.S. Treasury securities via a Treasury/Direct account opened through treasury.gov.

On a motion by Joanne C. Kirshner, seconded by Artie Martin, voted on and carried unanimously, the Board approved Exceptional Employee Awards for the following employees: Principal Library Clerk Melinda Gordon-Lichioveri (\$1,000.00) and Library Clerk Maria Marziotto (\$500.00).

IX. COMMENTS FROM VISITORS

None.

XI. EXECUTIVE SESSION

The Board entered into Executive Session at 6:25 p.m. and resumed the regular meeting at 6:30 p.m.

XII. ADJOURNMENT

On a motion by Joanne C. Kirshner, seconded by Edward I. Mutchnick, voted on and carried unanimously, the meeting was adjourned.

MEETING ADJOURNED: 6:40 p.m.

Respectfully submitted,

B'Ann P. Roth, Secretary

Next regular meeting of the Board of Trustees: Wednesday, September 27, 2023 at 6:00 p.m.