

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
COPIAGUE MEMORIAL PUBLIC LIBRARY
held July 26, 2023
Copiague Memorial Public Library, 50 Deauville Boulevard, Copiague, New York

Present:

Christopher R. O’Connell, President
Joanne C. Kirshner, Vice President
Heather A. Sattler, Trustee
Artie Martin, Trustee
Kenneth S. Miller, Director
Mary Ann Friend, Business Manager
B’Ann P. Roth, Secretary
Diana Stein, Treasurer

I. CALL TO ORDER

The meeting was called to order by Christopher R. O’Connell at 6:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

On a motion by Joanne C. Kirshner, seconded by Artie Martin, voted on and carried unanimously, the Board approved the minutes of the regular meeting held June 28, 2023.

On a motion by Joanne C. Kirshner, seconded by Artie Martin, voted on and carried unanimously, the Board approved the minutes of the reorganizational meeting held June 28, 2023.

IV. APPROVAL OF BILLS

On a motion by Heather A. Sattler, seconded by Joanne C. Kirshner, voted on and carried unanimously, the Board approved Warrant No. 420 for payment.

On a motion by Heather A. Sattler, seconded by Joanne C. Kirshner, voted on and carried unanimously, the Board approved Warrant No. C-129 for payment.

V. FINANCIAL REPORT

On a motion by Joanne C. Kirshner, seconded by Heather A. Sattler, voted on and carried unanimously, the Board approved the June Financial Report.

On a motion by Joanne C. Kirshner, seconded by Heather A. Sattler, voted on and carried unanimously, the Board authorized the following transfers:

- \$140,000.00 from the FNBLI Money Market Account to the FNBLI Payroll Account to cover the payroll for the periods ending August 5, 2023 and August 19, 2023.

VI. SWEARING IN OF TREASURER

VII. CORRESPONDENCE

A. BOARD

The Library received a letter from NYS Senator Monica Martinez, thanking the Library for participating in the Long Island Cares/Baxter's Pet Pantry Drive.

B. DIRECTOR

None.

VIII. OLD BUSINESS

On a motion by Heather A. Sattler, seconded by Artie Martin, voted on and carried unanimously, the Board approved the Makerspace Policy (copy attached).

On a motion by Heather A. Sattler, seconded by Joanne C. Kirshner, voted on and carried unanimously, the Board approved the revisions to the Investment Policy (copy attached).

On a motion by Joanne C. Kirshner, seconded by Heather A. Sattler, voted on and carried unanimously, the Board approved engaging Nickerson, 11 Moffitt Blvd., Bay Shore, NY and Library & Records Management Systems Inc., 127 Soundview Dr., Port Washington, NY to provide and install a Circulation desk and an Information desk at a cost not to exceed \$125,000.00, cost to include dismantling and removing the existing Circulation desk.

IX. NEW BUSINESS

On a motion by Artie Martin, seconded by Heather A. Sattler, voted on and carried unanimously, the Board accepted the donation of \$800.00 from the Friends of the Copiague Public Library to sponsor the following museum passes for the 2024 season:

Interpid Sea-Air-Space Museum	\$500.00
The Long Island Museum	\$300.00

On a motion by Artie Martin, seconded by Heather A. Sattler, voted on and carried unanimously, the Board approved the allocation of the General and Capital fund balances as of June 30, 2023, as detailed on the attached schedule, subject to change pending completion of the audit for the year ended June 30, 2023.

On a motion by Artie Martin, seconded by Heather A. Sattler, voted on and carried unanimously, the Board approved a capital transfer in the amount of \$850,000 from the General Fund to the Capital Fund as of June 30, 2023.

X. COMMENTS FROM VISITORS

None.

XIII. ADJOURNMENT

On a motion by Heather A. Sattler, seconded by Joanne C. Kirshner, voted on and carried unanimously, the meeting was adjourned.

MEETING ADJOURNED: 6:30 p.m.

Respectfully submitted,

B'Ann P. Roth, Secretary

Next regular meeting of the Board of Trustees: Wednesday, August 23, 2023 at 6:00 p.m.