

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
COPIAGUE MEMORIAL PUBLIC LIBRARY
held April 26, 2023
Copiague Memorial Public Library, 50 Deauville Boulevard, Copiague, New York

Present:

Christopher R. O’Connell, President
Joanne C. Kirshner, Vice President
Edward I. Mutchnick, Secretary/Treasurer
Heather A. Sattler, Trustee
Artie Martin, Trustee
Kenneth Miller, Director
Mary Ann Friend, Business Manager
B’Ann P. Roth, Secretary
Diana Stein, Treasurer

I. CALL TO ORDER

The meeting was called to order by Christopher R. O’Connell at 6:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. OATH OF OFFICE

The Oath of Office was administered to Artie Martin.

IV. APPROVAL OF MINUTES

On a motion by Joanne C. Kirshner, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board approved the minutes of the regular meeting held March 22, 2023.

V. APPROVAL OF BILLS

On a motion by Edward I. Mutchnick, seconded by Heather A. Sattler, voted on and carried unanimously, the Board approved Warrant No. 417 for payment.

On a motion by Edward I. Mutchnick, seconded by Heather A. Sattler, voted on and carried unanimously, the Board approved Warrant No. C-126 for payment.

VI. FINANCIAL REPORT

On a motion by Heather A. Sattler, seconded by Joanne C. Kirshner, voted on and carried unanimously, the Board approved the March Financial Report.

On a motion by Heather A. Sattler, seconded by Joanne C. Kirshner, voted on and carried unanimously, the Board authorized the following transfers:

- \$140,000.00 from the First National Bank of Long Island (FNBLI) Money Market Account to the FNBLI Operating Account to cover the cost of Warrant No. 417.
- \$120,000.00 from the FNBLI Money Market Account to the FNBLI Payroll Account to cover the payroll for the periods ending April 29, 2023 and May 16, 2023.
- \$5,000.00 from the FNBLI Credit Card Account to the FNBLI Operating Account to reduce the balance in the Credit Card Account.

VII. CORRESPONDENCE

A. BOARD

B. DIRECTOR

VIII. OLD BUSINESS

The Board was updated on the Library's ongoing renovation project.

IX. NEW BUSINESS

The Library Budget Vote and Trustee Election results were:
106 votes – 52 in person and 54 absentee ballots.
The Budget for fiscal 2023-2024 passed 79 yes to 22 no.
Artie Martin was elected as Library Trustee with 92 votes.

On a motion by Heather A. Sattler, seconded Edward I. Mutchnick, voted on and carried unanimously, the Board approved the changes to the Investment Policy (copy attached).

On a motion by Artie Martin, seconded by Heather A. Sattler, voted on and carried unanimously, the Board accepted the donation of \$100.00 from Bernadette and Thomas Murphy.

On a motion by Joanne C. Kirshner, seconded by Heather A. Sattler, voted on and carried unanimously, the Board approved engaging MCL Electric Corp., 231 South Bayview Ave., Amityville, NY, to furnish and install five architectural surface mount LED lighting fixtures in the Adult Room stacks at a cost of \$4,325.00.

On a motion by Edward I. Mutchnick, seconded by Heather A. Sattler, voted on and carried unanimously, the Board approved engaging Library Interiors Inc., 990 Cedarbridge Ave., Brick, NJ and Library & Records Management Systems Inc., 127 Soundview Dr., Port Washington, NY to provide and install a Circulation desk and an Information desk at a cost not to exceed \$125,000.00, cost to include dismantling and removing the existing Circulation desk.

On a motion by Artie Martin, seconded by Edward I. Mutchnick, voted on and carried unanimously, the Board approved budget transfers for fiscal 2023 (copy attached).

The fund balance projection for fiscal 2023 was reviewed with the Board (copy attached).

On a motion by Edward I. Mutchnick, seconded by Artie Martin, voted on and carried unanimously, the Board approved engaging Giannini Landscaping, 164 Ocean Ave., Lindenhurst, NY to remove and plant trees, create a native plant garden, fill raised garden beds with soil and remove dead bushes from Library grounds at a cost of \$8,825.00.

X. COMMENTS FROM VISITORS

XI. EXECUTIVE SESSION

The Board entered into Executive Session at 6:45 p.m. and resumed the regular meeting at 6:50 p.m.

XII. ADJOURNMENT

On a motion by Joanne C. Kirshner, seconded by Heather A. Sattler, voted on and carried unanimously, the meeting was adjourned.

MEETING ADJOURNED: 7:00 p.m.

Respectfully submitted,

B'Ann P. Roth, Secretary

Next regular meeting of the Board of Trustees: Wednesday, May 24, 2023 at 6:00 p.m.