

The Copiague Library has switched over to a new Circulation system that requires that you have a password for your library account in order to check out items, register for programs and access online resources.

How to create a password:

- You must have an e-mail address in your library account. Please contact the Library to add an e-mail address to your library account.
- Go to our website ([copiaguelibrary.org](http://copiaguelibrary.org)) and click on **My Account** on the top right side of the page.
- Click **Create a Password**.
- Enter library card barcode number.
- You will receive this message:  
*A message has been sent to the email address we have on record for you. Please follow the instructions in that message to reset your password. If you do not receive an email or cannot access your email, please contact your local library for assistance.*
- You will receive an e-mail with a link to create your password.  
*Passwords must be a minimum of eight (8) digits in length, consisting of a mixture of letters and numbers. Punctuation and other characters may not be used. Passwords are not case sensitive.*
- Click **Submit**.

If you do not have an e-mail address, please call the Library and we can help you create one, or a staff member will manually add a generic password to your account.